

# CNMI P20W DATA GOVERNANCE COMMITTEE

CNMI STATE LONGITUDINAL DATA SYSTEM (SLDS)



## WORK SESSION MINUTES

Date: April 3, 2025

Venue: Caladium Hall, Laolao Bay Golf Resort

Time: 9:00 am - 3:30 pm

### ATTENDANCE

#### Northern Marianas College

- ☒ Vilma Reyes DS
- ☒ Clifford Aldan IT
- ☐ Pxy

#### NMTech Institute

- ☒ Leo Master DS
- ☒ Stephen Sablan IT
- ☐ Pxy

#### Dept. of Labor

- ☒ Candy Feliciano IT
- ☒ Eugene Tebuteb DS
- ☐ Pxy

#### Dept. of Finance

- ☒ Ryan Camacho DS
- ☒ Frank Celis IT
- ☒ Eleuterio Palacios Pxy

#### Dept. of Commerce

- ☐ Justin Andrew DS
- ☐ IT
- ☐ Pxy

#### CNMI PSS

- ☒ Louie Bautista DS
- ☒ Jesse Tenorio IT
- ☐ Pxy

#### EXECUTIVE LEADERSHIP

- ☐ Dr. Galvin Guerrero NMC
- ☐ Jodina Attao NMTech
- ☐ Leila Staffler DOL
- ☐ Tracy Norita DOF
- ☐ Dr. Lawrence Camacho PSS
- ☐ Remedio Mafnas DOC

### DISCUSSIONS

\*P-20W Data Governance Committee Work Session presentation can be viewed at [P-20W DGC Work Session 05.01.2025](#).

1. Data Sharing Agreement (DSA) - Final review done by PSS legal counsel and is currently being reviewed by the Office of the Attorney General as this involves several CNMI agencies. Will be discussed at the Executive Leadership convening on May 19th.
  - Each agency will sign a separate DSA.
  - Operationalizes the MOU of the CNMI P20W partnership.
  - Ensures compliance with FERPA and other laws; limits access to authorized personnel; emphasizes use of de-identified, aggregate data.
  - Empowers the DGC to oversee implementation, make updates, and resolve disputes.
  - Builds confidence among agencies and supports long-term goals such as policy development, grant alignment and improved services through data.
2. DGC Policy Presentation - Each policy will be presented to Executive Leadership on May 19, 2025.
  - Policy format
    - i. Challenge

- ii. Proposed Solution
- iii. Intended Outcomes
- Standardizing format allows for the presentation to be consistent, organized, clear and concise.
- Presentation should be around 15 mins with a 10 min question & answer.

## NEXT STEPS

### 1. Next Meeting:

- a. Executive Leadership
  - i. Monday, May 19, 2025
  - ii. Format:
    - 1. Morning - DGC
    - 2. Lunch - DGC w/Executive Leadership
    - 3. Afternoon - Executive Leadership
  - iii. Topics:
    - 1. DGC Policies
      - a. Data Collection Policy
      - b. Data Privacy & Security Policy
    - 2. Data Sharing Agreement
    - 3. P20W Partnerships: Adding of New Agencies
- b. DGC - Thursday, June 5, 2025
  - i. 9am-3:30pm
  - ii. Taga Room, Aqua Resort

