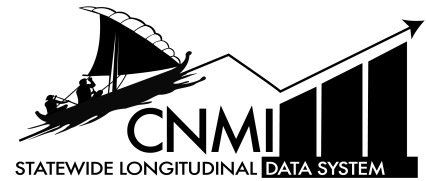


CNMI P20W DATA GOVERNANCE COMMITTEE

CNMI STATE LONGITUDINAL DATA SYSTEM (SLDS)



WORK SESSION MINUTES

Date: August 7, 2025
Venue: Taga Room, Aqua Resort
Time: 9:00 am - 3:30 pm

ATTENDANCE

Northern Marianas College

- ☐ Vilma Reyes DS
- ☐ Clifford Aldan IT
- ☐ Pxy

NMTech Institute

- ☒ Leo Master DS
- ☐ Stephen Sablan IT
- ☐ Pxy

Dept. of Labor

- ☒ Candy Feliciano IT
- ☒ Eugene Tebuteb DS
- ☐ Pxy

Dept. of Finance

- ☒ Ryan Camacho DS
- ☐ Frank Celis IT
- ☐ Pxy

Dept. of Commerce

- ☒ Justin Andrew DS
- ☒ John (JD) Reyes IT
- ☐ Pxy

CNMI PSS

- ☒ Louie Bautista DS
- ☒ Jesse Tenorio IT
- ☐ Pxy

EXECUTIVE LEADERSHIP

- ☐ Dr. Galvin Guerrero NMC
- ☐ Jodina Attao NMTech
- ☐ Leila Staffler DOL
- ☐ Tracy Norita DOF
- ☐ Dr. Lawrence Camacho PSS
- ☐ Remedio Mafnas DOC

UPDATES

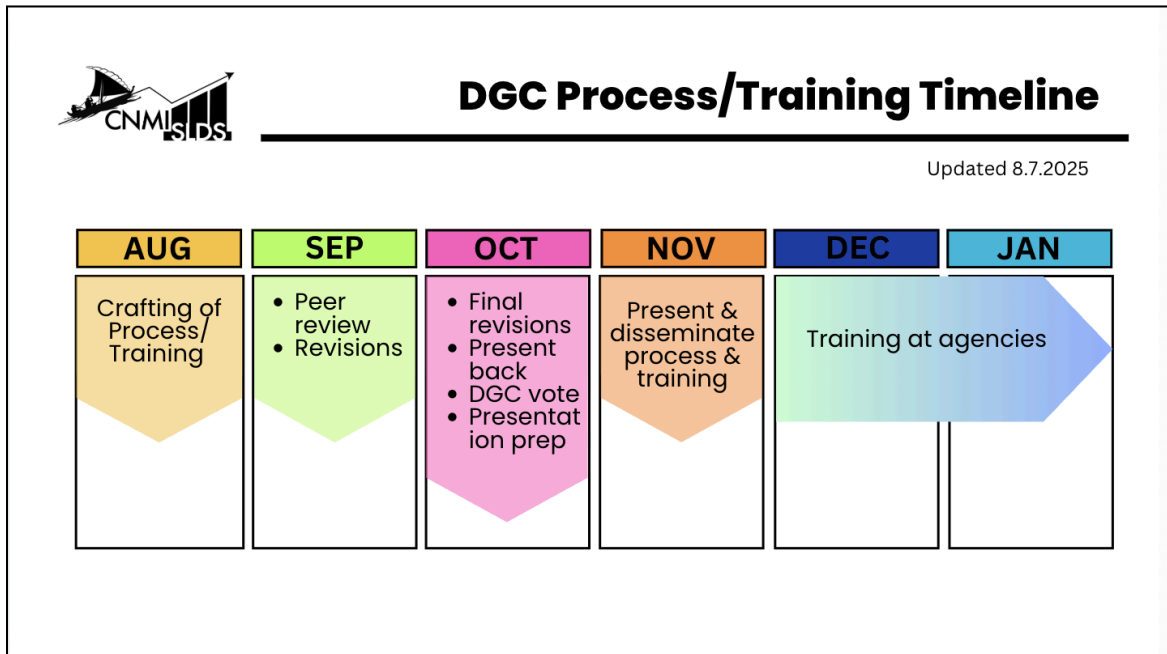
1. Eugene Tebuteb (DOL) - The Department of Labor held a job fair recently and recorded about 600. It was a success and a sign that there are people looking for jobs and employers hiring as well.
2. Justin Andrew (DOC) - The Department of Commerce published the 2025 Prevailing Wage Report on July 1st. Members stressed the importance of this report as it is mandated by the US Congress. In the event the CNMI does not conduct the survey and publish the report, US Congress will default and use Guam's Prevailing Wage Report. In addition, DOC is currently on the Labor Force Report and is in its finalization stage.

DISCUSSIONS

*P-20W Data Governance Committee Work Session presentation can be viewed at [P-20W DGC Work Session 08.07.2025](#).

1. Subcommittee Organizational Guide - Subcommittees completed their organizational guide and developed their project scope.
 - [Data Collection Guide](#)
 - [Data Privacy Guide](#)

2. DGC Timeline-



3. Process Template

- P20W DGC Process Template was created as a tool to create processes to accompany DGC policies.
- Template was developed to enable consistency, improve clarity, increase efficiency, support accountability and improve communication.
- Template accessible on the shared drive: [P20W Process Template](#)

4. P20W Data Transfer Process

- SLDS Technical Manager presented to the DGC the P20W Data Transfer Process for use during agency data transfer.
- Process accessible on the shared drive: [P20W Data Transfer Process](#)

5. Agency Data Elements

- DGC members worked on their data elements tables which will be included in the agency Data Sharing Agreement.

NEXT STEPS

1. Data Elements - **Due August 31, 2025**
2. September DGC:
 - a. DGC - **Thursday, September 4, 2025**
 - i. 9am-3:30pm
 - ii. Azucena Room, Crowne Plaza Resort
 - iii. Feature: Intro to DBDriven & eMPowerED CNMI

- iv. Connection Before Content
 - 1. AM: NMTech
 - 2. PM: Dept of Commerce

