

CNMI P20W DATA GOVERNANCE COMMITTEE

CNMI STATE LONGITUDINAL DATA SYSTEM (SLDS)



WORK SESSION MINUTES

Date: September 4,, 2025
Venue: Azucena Room, Crowne Plaza Resort
Time: 9:00 am - 3:30 pm

ATTENDANCE

Northern Marianas College

- ☒ Vilma Reyes DS
- ☒ Clifford Aldan IT
- ☐ Pxy

NMTech Institute

- ☒ Leo Master DS
- ☒ Stephen Sablan IT
- ☐ Pxy

Dept. of Labor

- ☒ Candy Feliciano IT
- ☐ Eugene Tebuteb DS
- ☐ Pxy

Dept. of Finance

- ☐ Ryan Camacho DS
- ☒ Frank Celis IT
- ☒ Jun Palacios Pxy

Dept. of Commerce

- ☒ Justin Andrew DS
- ☒ John (JD) Reyes IT
- ☐ Pxy

CNMI PSS

- ☒ Louie Bautista DS
- ☒ Jesse Tenorio IT
- ☐ Pxy

EXECUTIVE LEADERSHIP

- ☐ Dr. Galvin Guerrero NMC
- ☐ Jodina Attao NMTech
- ☐ Leila Staffler DOL
- ☐ Tracy Norita DOF
- ☐ Dr. Lawrence Camacho PSS
- ☐ Remedio Mafnas DOC

UPDATES

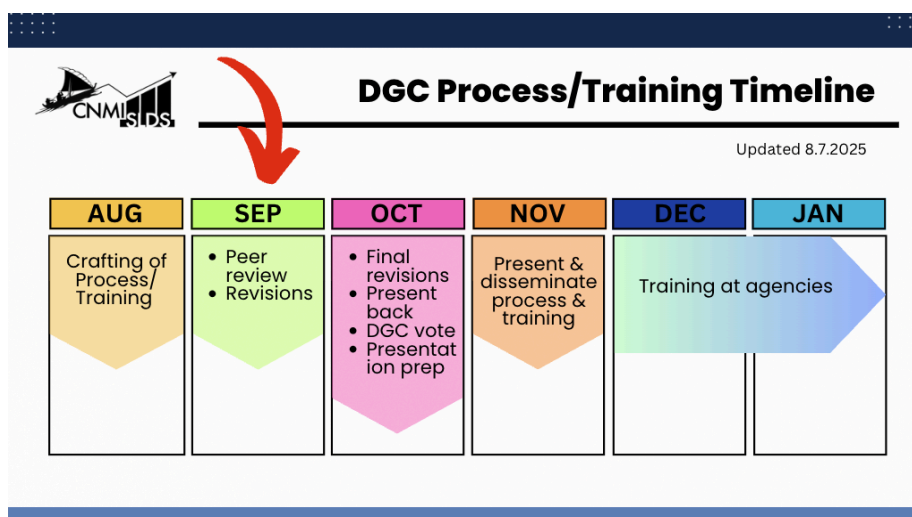
1. Vilma Reyes (NMC) - Invited Ms. Liza Atalig, Data Reporting Analyst, to attend the DGC specifically to attend the presentation conducted by DBDriven.

DISCUSSIONS

**P-20W Data Governance Committee Work Session presentation can be viewed at [P-20W DGC Work Session 09.04.2025](#).*

1. Presentation by DBDriven - DBDriven Technical Support Team - presented to the DGC on the eMPowerED ecosystem, Customer Relationship Management (CRM) system discussing roles and access, and data protections in a federated system. A demonstration was done on agency access of the portal and examples of how matching is done in the back end. The presentation ended with next steps which included identifying agency contacts, agency data transfer and the matching process.
2. DGC Timeline
 - Data Privacy & Security (DPS) subcommittee confirmed “on track” status with the Incident Response Plan.

- Data Collection subcommittee confirmed “on track” status with the Data Collection Best Practices presentation.



3. DGC Subcommittees-

- Data Privacy & Security (DPS) subcommittee furnished the draft **P20W Incident Response Plan (IRP)** for review and feedback.
 - Feedback provided by the Data Collection subcommittee (comments left on the electronic document).
 - For additional comment, SLDS sent the IRP draft to Ross Lemke of Privacy Technical Assistance Center (PTAC) for assistance in reviewing against the P20W Data Privacy Policy and the CNMI PSS IRP.
- Data Collection subcommittee completed the “Data Collection Best Practices” presentation for review and feedback.
 - Feedback provided by the DPS subcommittee (comments left on the Canva presentation).

NEXT STEPS

1. Data Sharing Agreement

- SLDS will send out a Data Sharing Agreement to each respective Executive Leadership for signature.

2. October DGC

- Friday, October 3, 2025**
- 8:30am-3:30pm
- Location: TBD

3. File Mage

- Each DGC will receive an email with a secure link and password to upload agency data (if not opting for API connection)

4. Data Jam: Partner Agency Edition

- Calendar invite will be sent for a 2-hour session in December 1-12 via Doodle

