

# CNMI P-20W DATA GOVERNANCE COMMITTEE

CNMI STATE LONGITUDINAL DATA SYSTEM (SLDS)

## MEETING MINUTES

Date: June 5, 2024

Venue: Caladium Hall, Laolao Bay Golf Resort

Time: 9:00 am

### ATTENDANCE

#### Northern Marianas College

- ☒ Vilma Reyes DS
- ☐ IT
- ☐ Pxy

#### NMTech Institute

- ☒ Leo Master DS
- ☒ Stephen Sablan IT
- ☐ Pxy

#### Dept. of Labor

- ☒ Candy Feliciano DS
- ☒ Eugene Tebuteb IT
- ☐ Pxy

#### Dept. of Finance

- ☐ Ryan Camacho DS
- ☒ Frank Celis IT
- ☒ Eleuterio Palacios Pxy

#### Dept. of Commerce

- ☒ Justin Andrew DS
- ☐ IT
- ☐ Pxy

#### CNMI PSS

- ☐ Dr. Riza Liwag DS
- ☒ Jesse Tenorio IT
- ☒ Louie Bautista Pxy
- ☐ Pxy

#### EXECUTIVE LEADERSHIP

- ☐ Dr. Galvin Guerrero NMC
- ☐ Jodina Attao NMTech
- ☐ Leila Staffler DOL
- ☐ Tracy Norita DOF
- ☐ Dr. Lawrence Camacho PSS
- ☐ Remedio Mafnas DOC

### DISCUSSIONS

\*P-20W Data Governance Data Quality Standards presentation can be viewed at [P-20W Data Steward IT Intersection](#).

#### 1. Data Transfer Requirements

- Missing submission from the following:
  - i. Dept of Finance
  - ii. Dept of Commerce
  - iii. Dept of Labor
  - iv. Northern Marianas College
- Submission is required for Data Sharing Agreement

**Action:** Data Governance Manager (DGM) will send a reminder email for submission.

#### 2. Commitment Letter

- Missing submission from:
  - i. NMC (1)
  - ii. PSS (1)

**Action:** Data Governance Manager (DGM) will send a reminder email for submission.

#### 3. Assessment of Agency Data Quality Standards

- Data Quality Standards based on agency assessments were discussed as a group.
- The highest rating of data quality standards as a group were *Secure (4.2)* and *Trusted (4.2)*.
- The lowest rating of data quality standards were *Accurate (3.3)* and *Validity (3.3)*.

#### 4. Enrichment Opportunities

- SLDS Workshop: Data Governance Policies and Processes
  - i. July 16-17 in Reston, VA
  - ii. Participation from: NMTech (1), Dept of Finance (1), NMC (1)
  - iii. Focus: Draft policy and processes on Data Quality
- ACTE CareerTech VISIONS
  - i. December 3-7 in San Antonio, TX
  - ii. Participation from: Dept of Labor (1), Dept of Commerce (1), PSS (1)
  - iii. Focus: Education-workforce pipeline data strategies

#### 5. Data Stewards v. IT Responsibilities

- Data Stewards: Oversees and manages an organization's **information (data) assets**.
- IT Reps: Oversees and manages an organization's **technology assets**.
- "The Intersection" - requires significant collaboration between data governance (data stewards vs. IT)
- Assessment of Roles - Document can be found here: [Intersection Self Assessment - Data Stewards vs. IT](#)

## NEXT STEPS

1. Data Sharing Agreement : Draft review will be shared
2. Next Meeting:
  - a. DGC - Wed, July 3, 2024; 9am-12pm, Caladium Hall, Laolao Bay Golf Resort