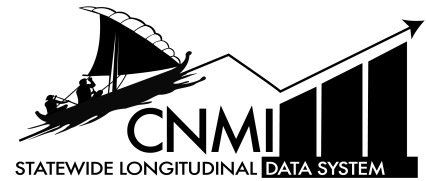


CNMI P20W EXECUTIVE LEADERSHIP

CNMI STATE LONGITUDINAL DATA SYSTEM (SLDS)



MEETING MINUTES

Date: September 18, 2024
Venue: Queens Hall, Kensington Hotel
Time: 9:00 am - 11:45 am

ATTENDANCE

Northern Marianas College

- ☐ Vilma Reyes DS
- ☐ IT
- ☐ Pxy

NMTech Institute

- ☐ Leo Master DS
- ☐ Stephen Sablan IT
- ☐ Pxy

Dept. of Labor

- ☐ Candy Feliciano DS
- ☐ Eugene Tebuteb IT
- ☐ Lea Muna Pxy

Dept. of Finance

- ☐ Ryan Camacho DS
- ☐ Frank Celis IT
- ☐ Pxy

Dept. of Commerce

- ☐ Justin Andrew DS
- ☐ IT
- ☐ Pxy

CNMI PSS

- ☐ Dr. Riza Liwag DS
- ☐ Jesse Tenorio IT
- ☐ Louie Bautista Pxy
- ☐ Pxy

EXECUTIVE LEADERSHIP

- ☒ Dr. Galvin Guerrero NMC
- ☒ Jodina Attao NMTech
- ☒ Leila Staffler DOL
- ☐ Tracy Norita DOF
- ☒ Dr. Lawrence Camacho PSS
- ☐ Remedio Mafnas
- ☒ Francisco Cabrera (proxy) DOC

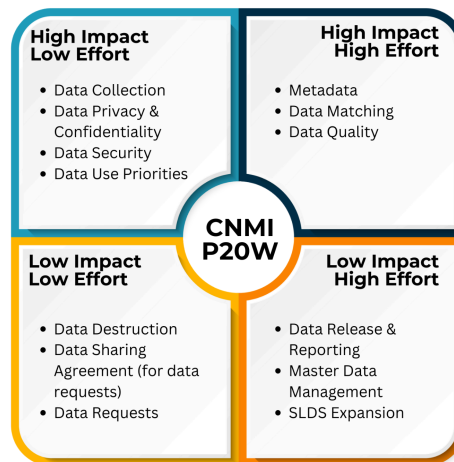
UPDATES

1. Level Setting Evidence

- Intersection of Data Stewards & IT Reps Roles

AREA	DS	IT
1. Project Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2. Procurement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Service Level Agreements	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Documentation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Adding New Participating Entities or Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Metadata Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Master Data Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
8. Data Matching	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Data Collection	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Data Retention	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Data Quality	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
12. Data Use Priorities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Data Requests	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. Data Sharing Agreements/MOU's	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15. Data Release & Reporting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
16. Data Privacy & Confidentiality	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
17. Data Security	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

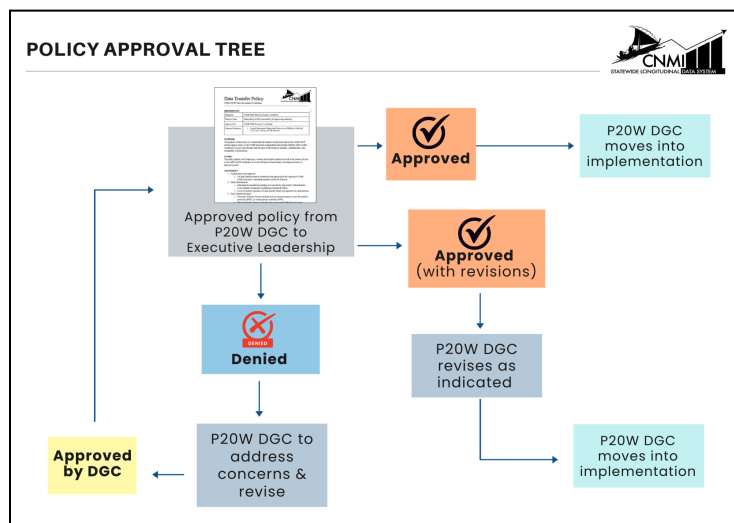
- Policy Prioritization



- P20W Policy Template

- All policies crafted by the P20W DGC will be in the same format to promote consistency, efficiency, clarity, and a professional look.
- Recommended revisions to format:
 - “Definitions” to be moved to beginning of template under “Scope”
 - “Related Documents” to be moved to under “References”
 - Add to Statutory Reference on all policies:
 - P.L. 20-92: enabling act of the Northern Marianas Technical Institute as a government entity.
 - P. L. 4-34: enabling act of the Northern Marianas College under a Board of Regents
 - P. L. 6-10: *The Education Act of 1988*, enabling act of the CNMI Public School System

- Policy Approval Tree



DISCUSSIONS

*P-20W Executive Leadership Convening presentation can be viewed at [P20W Executive Leadership Convening 9.18.2024](#).

1. Data Transfer Policy

- Policy can be accessed here: [CNMI P20W: Data Transfer Policy](#)
- Recommended formatting revisions (as indicated above) will be reflected in this policy.
- As language on indemnification of partner agencies is included in the MOU, partner agencies are indemnified in Data Governance operations, therefore do not need to be included in all policies.

Action: DGM will make revisions as indicated and send email to all Executive Leadership for final review, motion of approval (or otherwise) and voting (dependent on motion).

2. Intended Use of Data

- Executive Leadership brainstormed on various multi-data reports that would assist in improving their decision making and services.

NMC & Commerce	IF I had NMC career pathways data, THEN Commerce could use for recruitment. And to expand Commerce statistical data to enhance and promote businesses in the CNMI
NMC and Labor	If I had nmc graduation data, then we could study the impact of educational attainment on workforce participation to help promote education and training programs to show participants a proof of concept.
PSS and OVR	If I've had PSS data on number of students exiting that had IEP's, THEN OVR could plan better for grant needs and post-school outcomes.
Commerce & Labor	If I had Commerce data on labor force survey by island THEN Labor could target each island with specific programs and outreach. Labor could also apply for specific grants to address each island's needs.
Commerce & NMTech	IF I had Commerce data on future skills, THEN NMTech could determine number of jobs to fill, have the right mix of workers & skills; identify "specific occupations" - provides profile for select occupations and sortable list within the area.
Finance & NMTech	IF I had DRT Finance data, THEN NMTech could determine number of businesses in existence to form group partnerships rather than individual partnerships.
Industry Data	IF I had industry data on types of training/ skills needed, THEN NMTech could have trainings readily available rather than start from scratch.
Labor & NMTech	IF I had Labor data on employment, workforce trends or occupational outlook, THEN NMTech could have occupational projections for CNMI, augmented with education & training requirement data.
PSS & NMTech	If I had PSS number of students graduating each year surveyed in career interests, THEN NMTech could conduct appropriate outreach/awareness campaigns of programs/scholarships available.
PSS & NMTech	IF I had PSS data in dual credit feedback, THEN NMTech could ensure dual enrollment programs provided are serving students on their intended career paths.
PSS & NMC	If we had aggregated longitudinal standardized assessment data from PSS, NMC could better and more smoothly calibrate its curricula to improve student achievement.

ROI on Education	If we had clearer economic data from a reputable source (perhaps contract a consultant?) on the return on investment for different education levels and providers, educational institutions could better adapt to improve ROI rates and/or make the case for additional funding and investments into education.
Military Labor Needs	If the DOD could provide a more transparent and comprehensive forecast of its various development projects with clear expectations for labor needs and skillsets needed, education providers could prepare appropriate programs to better meet and anticipate workforce development needs.
Commerce Other Post-Secondary Institutions	If we had information from Commerce on other educational institutions operating in the CNMI, NMC and NMTECH could more adapt more seamlessly to the current market of education providers. (Note that Commerce has licensing authority over such institutions.)
NMC & Commerce	IF I had NMC career pathways data, THEN Commerce could use for recruitment. And to expand Commerce statistical data to enhance and promote businesses in the CNMI
NMC and Labor	If I had nmc graduation data, then we could study the impact of educational attainment on workforce participation to help promote education and training programs to show participants a proof of concept.
PSS and OVR	If I've had PSS data, THEN OVR could plan better for grant needs and post-school outcomes.

Action: DGM will work with DGC to determine whether data is being collected from specific agencies and whether they are shareable. DGM will then report back to Executive Leadership for prioritization.

3. P20W Partnerships: Adding New Agencies

- Letter from CNMI Scholarship was presented.
- Criteria for adding new agencies were discussed that included:
 - What type of data will an agency contribute? Will it be on a recurring basis?
 - Does the agency have staffing capacity to actively participate in the P20W Data Governance Program?
 - Does their data align with the goals and objectives of the P20W partnership?
 - Is this the right time? Should we consider a pilot project as our current program matures?
 - Should we consider receiving only their data? Without active participation?
- Consider having potential agencies present to current Executive Leadership.

Note: This will be a standing discussion in Executive Leadership as criteria is further developed and formalized.

NEXT STEPS

1. Data Sharing Agreement
 - SLDS will finalize the agreement and send it to partner agencies for their review.
2. Development of policies by the Data Governance Committee.
 - DGC will prioritize crafting of policies as indicated.