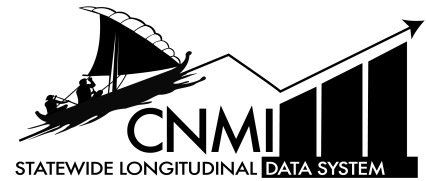


CNMI P20W DATA GOVERNANCE COMMITTEE

CNMI STATE LONGITUDINAL DATA SYSTEM (SLDS)



WORK SESSION MINUTES

Date: November 6, 2024
Venue: Taga Hall, Aqua Resort
Time: 8:00 am - 3:30 pm

ATTENDANCE

Northern Marianas College

- ☒ Vilma Reyes DS
- ☐ Clifford Aldan IT
- ☒ Ryan Calvo Pxy

NMTech Institute

- ☒ Leo Master DS
- ☐ Stephen Sablan IT
- ☒ Michael Fleming Pxy

Dept. of Labor

- ☒ Candy Feliciano DS
- ☒ Eugene Tebuteb IT
- ☐ Pxy

Dept. of Finance

- ☒ Ryan Camacho DS
- ☐ Frank Celis IT
- ☐ Jun Palacios Pxy

Dept. of Commerce

- ☒ Justin Andrew DS
- ☐ IT
- ☐ Pxy

CNMI PSS

- ☒ Louie Bautista DS
- ☐ Jesse Tenorio IT
- ☒ Dr. Riya Nathrani Pxy

EXECUTIVE LEADERSHIP

- ☐ Dr. Galvin Guerrero NMC
- ☐ Jodina Attao NMTech
- ☐ Leila Staffler DOL
- ☐ Tracy Norita DOF
- ☐ Dr. Lawrence Camacho PSS
- ☐ Remedio Mafnas DOC

UPDATES

1. Agency Updates:

- PSS completed Cybersecurity Awareness Month activities for October. Resources created for outreach and awareness can be found on the SLDS website in the Data Privacy & Security space ([PSS CAM Resources](#))
- (Dept. of Commerce) CNMI Labor Force Survey - Currently being conducted which not only collects data to profile labor force participation measures in the CNMI, but also data collection on population and housing characteristics.
 - i. The last Labor Force Survey conducted in the CNMI was in 2017.
 - ii. (DOL) - "There is importance in having data readily available especially in the collaborative work that we do, which is why it's good that the Dept. of Commerce is conducting another Labor Force Survey. It hasn't been done since 2017 and that data doesn't look good on grant applications (it's too old)."
- (NMC) Ms. Geri Rodgers is the new Program Manager for the CNMI Green Growth Initiative under NMC's Cooperative, Research, Extension, and Education Services (CREES).

2. Enrichment Opportunities

- ACTE CareerTech VISION 2024

- i. December 3-7 in San Antonio, TX
- ii. Participation from: Dept of Labor (1), Dept of Commerce (1), PSS (1)
- iii. Focus: Education-workforce pipeline data strategies

DISCUSSIONS

*P-20W Data Governance Committee Work Session presentation can be viewed at [P-20W DGC Work Session 11.6.2024](#).

1. Meeting Cadence

- Current DGC work sessions are scheduled for 1st Wednesday of each month. Due to upcoming holiday schedules and participation in enrichment opportunities, work sessions for December, January and February were rescheduled/canceled.
- A poll was conducted with the following results:
 - i. December DGC - Friday, Dec. 13th
 - ii. January DGC - Thursday, Jan 23rd
 - iii. February DGC - CANCELED
 - iv. March DGC and moving forward - 1st Thursday of the month

Action: DGM will update calendar invites to reflect these dates.

2. CNMI P20W: Data Transfer Policy

- Policy can be accessed here: [P20W Data Transfer Policy](#)
- DGM sent the policy to Executive Leadership on Oct. 7, 2024 for review and approval.
- Policy was approved by all members on Oct. 15, 2024.
- Policy content will be included in the Data Sharing Agreement (agency).

3. Policy Progress Tracker

- Policy progress tracker was presented to the DGC to encourage the following:
 - i. Accountability
 - ii. Time Management & Focus
 - iii. Problem Identification
 - iv. Communication

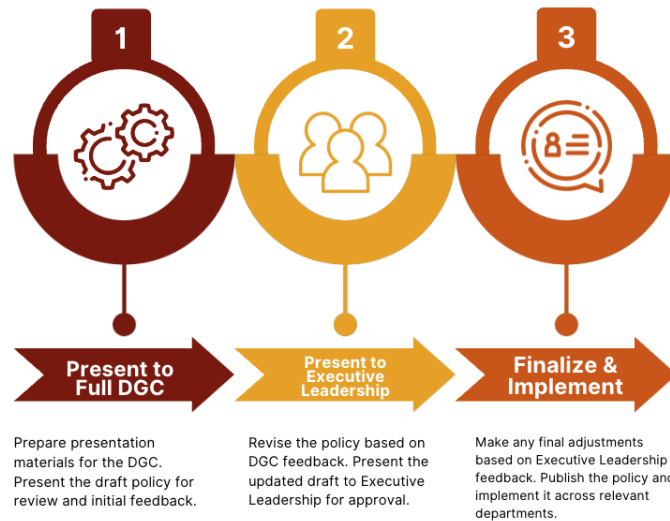
Part I: Policy Draft & Development

Expected timeframe is 3-6 months



Part II: Policy Review, Approval & Implementation

Expected timeframe is 4-6 months



NEXT STEPS

1. Next Meeting:
 - a. DGC - Friday, Dec. 13, 2024
 - i. 9am-3:30pm (FULL DAY)
 - ii. Napu Room, PIC
 - b. ACTE CareerTech Vision Convention
 - i. San Antonio, TX
 - ii. Dec 4-7, 2024

