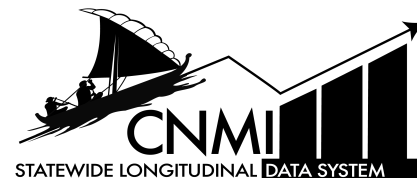


CNMI P20W DATA GOVERNANCE COMMITTEE

CNMI STATE LONGITUDINAL DATA SYSTEM (SLDS)



WORK SESSION MINUTES

Date: January 23, 2025

Venue: Napu Room, Pacific Islands Club

Time: 9:00 am - 3:30 pm

ATTENDANCE

Northern Marianas College

- ☐ Vilma Reyes DS
- ☒ Clifford Aldan IT
- ☐ Pxy

NMTech Institute

- ☒ Leo Master DS
- ☒ Stephen Sablan IT
- ☐ Pxy

Dept. of Labor

- ☒ Candy Feliciano IT
- ☒ Eugene Tebuteb DS
- ☐ Pxy

Dept. of Finance

- ☒ Ryan Camacho DS
- ☐ Frank Celis IT
- ☐ Pxy

Dept. of Commerce

- ☒ Justin Andrew DS
- ☐ IT
- ☐ Pxy

CNMI PSS

- ☒ Louie Bautista DS
- ☒ Jesse Tenorio IT
- ☐ Pxy

EXECUTIVE LEADERSHIP

- ☐ Dr. Galvin Guerrero NMC
- ☐ Jodina Attao NMTech
- ☐ Leila Staffler DOL
- ☐ Tracy Norita DOF
- ☐ Dr. Lawrence Camacho PSS
- ☐ Remedio Mafnas DOC

UPDATES

1. Report Back from SLDS Strategies for Engagement Workshop attendees:
Geri DelaCruz (DGM), Eugene Tebuteb (DOL), Tracy Norita (DOF)
 - Engagement (SLDS) is the process by which those leading SLDS work involve the groups that contribute to and are served by the SLDS.
 - Highlighted the SLDS Engagement Toolkit (available via Communities 360).
 - Geri DelaCruz discussed the importance of engaging partnerships: ensuring that goals are aligned, it fosters ownership and support to SLDS, it builds trust and credibility by asking for input, and it demonstrates value, accountability and transparency by informing them about SLDS progress.
 - SOF Norita discussed the current state of engagement for the CNMI in the P20W network. Also presented the desired future state in which the P20W partnerships will be connected, invested, seamless and sustainable.
 - Eugene Tebuteb discussed the team's analysis of forces that may aid in reaching our desired future and those that may hinder.

FORCES that HELP	FORCES that may HINDER
Continued funding	Budget constraints
Effective communication	Staff shortages
Political/Executive support	Lack of commitment
Community buy-in	Unaligned priorities
Technical assistance to for all partners	Lack of technical expertise

DISCUSSIONS

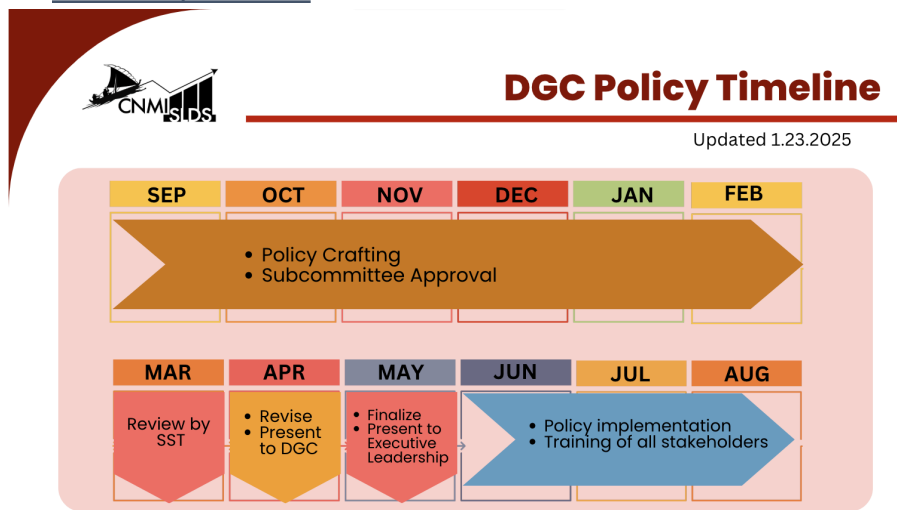
*P-20W Data Governance Committee Work Session presentation can be viewed at [P-20W DGC Work Session 01.23.2025](#).

1. Policy vs. Process (Recap)

- Difference between Policy and Process

POLICY	PROCESS
“What” and “Why”	“How”
<ul style="list-style-type: none"> - Sets the RULES and GUIDELINES - Focus on principles and expectations - Scope is usually broad and overarching - Usually applies to everyone within the organization. 	<ul style="list-style-type: none"> - Describes HOW the policy is implemented step-by-step - Focus on procedures, methods, or workflows required to carry out tasks in alignment with the policy - Should be specific and detailed - Usually applies to those directly responsible to implement the process
Example: <i>“Only authorized personnel should have access to data being transferred from the partner source to the SLDS warehouse.”</i>	Example: <i>“Authorization requests shall be submitted to the Data Governance Manager for approval 10 days prior to access.”</i>

2. DGC Policy Timeline



3. Subcommittee Updates

- Data Privacy & Security - Draft completed. Ready for peer review and SST feedback.
- Data Collection - Draft completed. Ready for peer review and SST feedback.

NEXT STEPS

1. Next Meeting:

- a. DGC - Thursday, March 6, 2025
 - i. 9am-3:30pm (FULL DAY)
 - ii. Caladium Hall, Laolao Bay Golf Resort

2. 2025 SLDS National Conference

- a. Best Practices Conference
 - i. February 4-7, 2025
 - ii. Arlington, Virginia
 - iii. Presentation: "Leading with Intent: People-Centered Data Governance"

