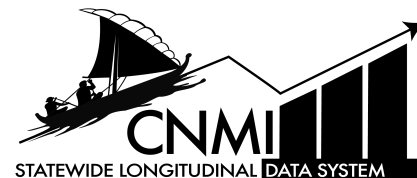


# CNMI P20W DATA GOVERNANCE COMMITTEE

CNMI STATE LONGITUDINAL DATA SYSTEM (SLDS)



## WORK SESSION MINUTES

Date: April 3, 2025

Venue: Caladium Hall, Laolao Bay Golf Resort

Time: 9:00 am - 3:30 pm

### ATTENDANCE

#### Northern Marianas College

- ☒ Vilma Reyes DS
- ☒ Clifford Aldan IT
- ☐ Pxy

#### NMTech Institute

- ☒ Leo Master DS
- ☒ Stephen Sablan IT
- ☐ Pxy

#### Dept. of Labor

- ☒ Candy Feliciano IT
- ☒ Eugene Tebuteb DS
- ☐ Pxy

#### Dept. of Finance

- ☒ Ryan Camacho DS
- ☐ Frank Celis IT
- ☒ Eleuterio Palacios Pxy

#### Dept. of Commerce

- ☒ Justin Andrew DS
- ☐ IT
- ☐ Pxy

#### CNMI PSS

- ☒ Louie Bautista DS
- ☒ Jesse Tenorio IT
- ☐ Pxy

#### EXECUTIVE LEADERSHIP

- ☐ Dr. Galvin Guerrero NMC
- ☐ Jodina Attao NMTech
- ☐ Leila Staffler DOL
- ☐ Tracy Norita DOF
- ☐ Dr. Lawrence Camacho PSS
- ☐ Remedio Mafnas DOC



### UPDATES

1. **Ryan Camacho/Jun Palacios** - The Department of Finance announced that taxpayers now have the ability to file their taxes online. Individuals can complete and print out the required forms, then upload them through the department's electronic filing system, which can be accessed through their website [finance.gov.mp](https://finance.gov.mp).
2. **Clifford Aldan/Vilma Reyes** - Northern Marianas College is actively undergoing a digital transformation initiative to strengthen its data governance capabilities. As part of this effort, NMC is working toward a paperless environment by enabling the generation of reports and dashboards without relying on manual, paper-based processes. Ongoing training has been provided to NMC employees to support the development of dashboards and data reporting skills. NMC is excited that it will conduct its first student registration using its new system, *Colleague*, with plans to incorporate historical data into the system over time.
3. **Dr. Annette Sablan** - Recent changes at the federal level have impacted the SLDS program nationally, however the CNMI P20W operations remain unaffected. It is business as usual, with no disruption to current resources or operations. Looking ahead to 2027 (end of grant), there is a possibility that the P20W work may transition to the central government. In anticipation, SLDS has activated its sustainability plan and encourages the P20W members to advocate for the

program's value to ensure that, whether it remains with PSS or moves to another entity, its importance and impact are recognized and preserved.

## DISCUSSIONS

\*P-20W Data Governance Committee Work Session presentation can be viewed at [P-20W DGC Work Session 04.03.2025](#).

1. P20W Glossary - A working document has been created to capture all definitions used in P20W policies. Document saved in drive:  P20W Glossary
  - SLDS Glossary (2019 update) saved in the drive for access as reference in creating future policies.  SLDS\_Glossary\_2019\_final (1).docx
2. DGC Policies - The DGC conducted a facilitated peer review of the policies currently under development.
  - Policies were reviewed by the State Support Team for comments and recommendations.
  - DGC made necessary changes to policies based on the various reviews conducted.
  - Subcommittee groups reported back to the DGC as a whole on changes accepted and voted to bring their policies to a vote.
3. Policy Vote - The DGC voted on both policies for escalation to Executive Leadership.
  - **Data Collection Policy** - All 11 voting members approved this policy.
  - **Data Security & Privacy Policy** - All 11 voting members approved this policy.

## NEXT STEPS

1. Next Meeting:
  - a. DGC - Thursday, May 1, 2025
    - i. 9am-3:30pm
    - ii. Taga Room, Aqua Resort
  - b. Executive Leadership (PROPOSED)
    - i. DGM will confirm with Executive Leadership on availability.
    - ii. DGM encourages committee members to do the following:
      1. Dialogue with their Executive Leader regarding DGC and prep them for upcoming convening
      2. Discuss the (2) policies that will be presented to them.

