



COMMONWEALTH of the NORTHERN MARIANA ISLANDS
PUBLIC SCHOOL SYSTEM
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Alfred B. Ada, Ed.D
 COMMISSIONER OF EDUCATION
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 Rainalyn Reyes
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I, Rula Rso Calvo (print full name), understand that as a member of the Data Governance Committee for the CNMI Public School System, I have an ethical responsibility to ensure that the Data Governance Committee does the best work possible in pursuit of the following stated goals. I believe in the purpose and mission of data governance and will act responsibly and cautiously as a committee member.

Responsibilities of Data Governance Committee Members:

1. Involvement and Active Participation
 - a. Attend 75% or more of the monthly data governance committee meetings
 - b. Participate in/or lead one or more subcommittees
 - c. Attend one or more annual conferences/meetings: SLDS Best Practices Conference, Pacific Entities Meeting, or CEDs
 - d. Successfully complete FERPA training every year: FERPA 101 - Local Education Agencies, FERPA 201 - Data Sharing Under FERPA
 - e. Advocate on behalf of your department/office/program
 - f. Advocate on behalf of the data governance committee publicly
 - g. Vote in decision making efforts on behalf of your department/office/ program
 - h. Notify key leadership in your department on any changes or upcoming events related to data governance
2. Planning Oversight and Operations
 - a. Provide input into strategic plans and monitor progress toward goals
 - b. Participate in the review of SLDS monthly/annual financial statements and audit reports
 - c. Ensure CNMI PSS compliance with all data-related policies
 - d. Stay informed, read minutes, and provide input at monthly meetings

Data Governance Coordinator's Responsibilities to Committee Members:

- Communicate major organizational updates regularly
- Inform committee members immediately of any critical, urgent, or unexpected issues
- Offer opportunities for personal professional development and public engagement as a committee member
- Provide timely notice of all Data Governance Committee meetings and meeting minutes

By signing below, I understand that if I don't fulfill the above roles and responsibilities, I will expect the Data Governance Coordinator to contact me and further discuss my responsibilities.

Signed: [Signature] Date: 01-14-2021
 Supervisor

Signed: [Signature] Date: 01/14/2021
 Data Governance Committee Member

Signed: Amy B. Blanco Date: 01/14/2021
 Data Governance Coordinator

STUDENTS FIRST