



## Data Governance Work Session Recap

Shawna E. Indalecio <johnpaul.indalecio@cnmipss.org>  
To: PSS Data Governance Committee <datagovernance@cnmipss.org>

Thu, Jan 12, 2023 at 4:09 PM

Dear DGC,

Thank you for another engaging work session yesterday. We hope you left the session reinvigorated for your data conversations and that you took away new skills, sparked ideas, and strengthened connections with your committee and colleagues in the DGC.

As a recap, here are the major decisions that were made: Wednesday, January 11, 2023

1. Convene Work Session:

- a. Present: 10 = 63%
- b. Absent: 6
- c. Vacant: 0

2. No adoption was made on this day.

• Next Steps:

- Please complete the [closing survey](#) for the DGC work session. Your honest feedback and thoughts help us know what's working best, and where we can strengthen programming going forward.
- Recordings and materials from past and present sessions [Click here](#).
- Please email [shawna.indalecio@cnmipss.org](mailto:shawna.indalecio@cnmipss.org) if you are having trouble accessing the files.

In addition, here are the recaps for each CDI Work Group

CDI#2

January 11, 2023 – CDI Work Group #2 Progress Report to Full DGC	
Summary of Actions Taken so Far to resolve the issue	<input type="checkbox"/> CDI #2 - Roll Out is still pending - Discussed options for testing <input type="checkbox"/> Started discussion on adopting new CDI <input type="checkbox"/> Group 2 will adopt CDI #8
Next Action Items: What is next to be done, by whom and by which future month	<input type="checkbox"/> Review the new CDI <input type="checkbox"/> Determine what are the steps needed to take to resolve the CDI <input type="checkbox"/> Next meeting: February 2, 2023 <input type="checkbox"/> A task has been assigned to complete for the this meeting
<b>Leader:</b> Ruth Calvo <b>Recorder:</b> <b>DGC Advisor:</b> George Palican <b>Present:</b> Ruth Calvo, Albert Camacho, Michael Jason A. Babauta <b>Absent:</b> Fasefulu Tigilau (Sick Leave), Amy Blanco, Marian Tudela (ARPA Meeting)	

CDI# 12

<p>Date: January 11</p> <p>Group Leader: Nora Fujihira Recorder:</p> <p>Other Members Present: Louie Dean Bautista Josiah Kyonka</p> <p>Members Absent: Trini Mcduff (ex: attending another PSS meeting) Riya Nathrani</p>	<ul style="list-style-type: none"> <li>Members present reviewed, discussed and updated the “State Retention Schedule for Records of Public School Districts” Texas sample template for the CNMI PSS to adopt</li> <li><a href="#">CNMI PSS Data Current Data Retent...</a></li> <li><a href="#">CDI 12 Texas Example</a></li> <li>Added some notes on the guiding questions in section 3 and 4 of the CDI Resolution document.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to update the “Retention Schedule for Records of Public School Districts” worksheet.</li> <li>Reach out and gather more information from the vari c <a href="#">CNMI PSS Data Current Data Rete...</a>ous offices to determine if they have any specific retention policy for their office.</li> </ul>
<p>Date:</p> <p>Group Leader: Recorder:</p> <p>Other Members Present:</p> <p>Members Absent:</p>		
<p>Date:</p> <p>Group Leader: Recorder:</p> <p>Other Members Present:</p> <p>Members Absent:</p>		

**CDI#4**

	<b>Summary of Actions Taken so Far</b> to resolve the issue	<b>Next Action Items:</b> What is next to be done, by whom and by which future month
<p>Date: January 11, 2023</p> <p>Group Leader: Probio</p> <p>Recorder: Celine</p> <p>Other Members Present: Probio, Celine, Jeaniffer, Ferdy</p> <p>Members Absent: Jolene</p>	<ul style="list-style-type: none"> <li>Took into considerations comments made by the full DGC on 12/14/22 on <a href="#">Securing Physical Data Actions S...</a></li> <li>Met with group 3 regarding their retention and proposed policies.</li> <li>Draft was edited and will <a href="#">share</a> with the full DGC, then KM, then BOE.</li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Securing Physical Data Acti...</a> proposal/executive summary was edited. In the process of completing then work with Group 3 when they reach Step #6 of their CDI.</li> <li>Create a survey for programs/schools regarding their current storage situation (Reference: Survey DOC)</li> </ul>

As usual, I thank you for your commitment and contribution to Data Governance.

Si Yu'us Ma'ase,

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